

To confirm your booking please complete this booking form in **BLOCK CAPITALS** and return to  
info@broads.co.uk or Broads Tours, The Bridge, Wroxham, Norfolk, NR12 8RX.  
Once we have the form we will call you for payment of £100 deposit. Balance due 14 days before trip.

### 1. Your Name & Address

Name   
Company/Group   
Address   
  
  
Telephone   
Email Address

### 2. Charter details

Date of Charter  Time of Charter   
Charter Duration   
Vessel Required   
No of persons in party   
Party Description   
eg Anniversary, Birthday etc

Approximate Age Range

NB Boats are usually available to board 15 minutes before departure and must be vacated within 30 minutes of return time.

Certain parties require an additional security deposit.  
Please see notes below.

### 3. On-board Catering

If using one of our recommended caterers please contact caterer directly. Please indicate chosen caterer

You are welcome to use an alternative caterer or to self-cater.

We will usually be able to board your caterers 1 hour before sailing time. Please ensure that all food and equipment is removed and the boat left clean and tidy within 30 minutes of return time.

Please indicate whether you will be self-catering. **YES / NO**

### 4. Bar & Wines

Bar account required **YES /NO**

Bar limit £

Please specify if any drinks are to be excluded from the account  
eg spirits

Bar accounts must be settled at the end of the charter and before departure.

You are welcome to bring sufficient wine / soft drink for us to serve as an arrival drink. A corkage charge of £8 per 750ml bottle of wine and £3 per litre of juice will be made. Please note no other alcoholic or soft drink must be brought on board.

I will require a reception drink set up. **YES/NO**

Please discuss your drinks requirements with us on booking.

### 5. On-board Entertainment

On board entertainment can be booked through Brian Russell

Entertainment Consultants [brianrussell02@gmail.com](mailto:brianrussell02@gmail.com)

Please indicate: **Disco/ Band**

Alternatively you are welcome to make your own arrangements  
Please indicate:

Own Disco/Band **Yes/No**

Background Music **Yes/No**

### 6. Your Signature

I declare that I am over 18 years of age and agree this booking is made in accordance with the Conditions of Hire listed on [www.broadstours.co.uk](http://www.broadstours.co.uk), and agree to be held responsible for the balance of hire terms for the charter due payable in accordance with these conditions.

Signature

Date

## SECURITY DEPOSIT & RESPONSIBLE PARTY ACKNOWLEDGEMENT

1. A security deposit of £500 is payable with the balance of hire for certain parties eg. under 25s and office parties. This will be returned within 7 days of the hire date if no loss or damage is incurred. Please note that we do not cater for Stag and Hen parties.

2. All of our passenger trip boats have a fully stocked licenced bar. The bar **MUST** close 15 minutes prior to the boat returning to moorings. Because of the possibility of disturbances due to excess alcohol consumption, we ask that two members of your party take responsibility for the conduct of your party. We therefore, require names and signatures of these two people.

I agree to take responsibility for my passengers during the charter and will take the necessary action if any disturbances should occur.

Signature

Name

Date

Signature

Name

Date