

To confirm your booking please complete this booking form in **BLOCK CAPITALS** and return to info@broads.co.uk or Broads Tours, The Bridge, Wroxham, Norfolk, NR12 8RX.
Once we have the form we will call you for payment of £100 deposit. Balance due 14 days before trip.

1. Your Name & Address

Name
Company/Group
Address

Telephone
Email Address

2. Charter details

Date of Charter Time of Charter
Charter Duration
Vessel Required
No of persons in party
Party Description
eg Anniversary, Birthday etc
Approximate Age Range

NB Boats are usually available to board 15 minutes before departure and must be vacated within 30 minutes of return time.

Certain parties require an additional security deposit.
Please see notes below.

3. On-board Catering

If using one of our recommended caterers please contact caterer directly. Please indicate chosen caterer

You are welcome to use an alternative caterer or to self-cater.

We will usually be able to board your caterers 1 hour before sailing time. Please ensure that all food and equipment is removed and the boat left clean and tidy within 30 minutes of return time.

Please indicate whether you will be self-catering. **YES / NO**

4. Bar & Wines

Bar account required **YES /NO**

Bar limit £

Please specify if any drinks are to be excluded from the account eg spirits

Bar accounts must be settled at the end of the charter and before departure.

You are welcome to bring sufficient wine / soft drink for us to serve as an arrival drink. A corkage charge of £7 per 750ml bottle of wine and £2.50 per litre of juice will be made. Please note no other alcoholic or soft drink must be brought on board.

I will require a reception drink set up. **YES/NO**

Please discuss your drinks requirements with us on booking.

5. On-board Entertainment

On board entertainment can be booked through Brian Russell Entertainment Consultants brianrussell02@gmail.com or directly with Norfolk Jazz norfolkjazz@btinternet.com

Please indicate: **Disco/ Band / Norfolk Jazz**

Alternatively you are welcome to make your own arrangements

Please indicate:

Own Disco/Band **Yes/No**

Background Music **Yes/No**

6. Your Signature

I declare that I am over 18 years of age and agree this booking is made in accordance with the Conditions of Hire listed on www.broadstours.co.uk, and agree to be held responsible for the balance of hire terms for the charter due payable in accordance with these conditions.

Signature

Date

SECURITY DEPOSIT & RESPONSIBLE PARTY ACKNOWLEDGEMENT

1. A security deposit of £500 is payable with the balance of hire for certain parties eg. under 25's and office parties. This will be returned within 7 days of the hire date if no loss or damage is incurred. Please note that we do not cater for Stag and Hen parties.

2. All of our passenger trip boats have a fully stocked licenced bar. The bar **MUST** close 15 minutes prior to the boat returning to moorings. Because of the possibility of disturbances due to excess alcohol consumption, we ask that two members of your party take responsibility for the conduct of your party. We therefore, require names and signatures of these two people.

I agree to take responsibility for my passengers during the charter and will take the necessary action if any disturbances should occur.

Signature
Name
Date

Signature
Name
Date